Minutes for the MCSE Discipline Group Meeting  
Tuesday, Oct. 11, 2005, 2:15 p.m.

Members Present (From Sign-In Sheet):

Members Absent:
Jeff Gutlip, Jackie Spann, Amir Barzegar, Larry Smith, Gloria Hitchcock, Susan Keith, Mohammad Aslam, Kim Bennett, Todd Hendricks, Laurn Jordan

Guest: Don Pearl

Note: Computer Science & Engineering faculty met separately.

Old Business:
1. The minutes of the August 15th MCSE Discipline Group meeting were approved.

2. Program Review:
Visit http://www.gpc.edu/~gpcedaff/ for the following information:
   - Why Do We Have Program Review?
   - Sample Program Review
   - Sample Cover Sheet
   - Preparing for the External Review
   - Guidelines for External Reviewers
   - GPC Library Holdings

Email names of possible external reviewers to Donna Brouillette. Reviewers should be from a local institution.
Dr. Pearl will meet with program review chairs in the near future to ensure that the program review is completed in a timely manner.

New Business:
1. The Math 1431 committee made a proposal to change the prerequisites of Math 1431 to “Successful completion of any college level Mathematics course.” The proposal was unanimously approved.

2. Area F Math Education Course – Robby Williams informed the group that the ACMS is discussing a new area F course that would replace our current Math for Elementary Majors course.

3. Those interested in applying for the MAA Institutional Membership should submit their application to Andrea Hendricks on or before Tuesday, October 25th. The application is on the MCSE website (http://www.gpc.edu/~mcse/main.htm) under group policies and information.

Other Business:
1. Jessica Craig announced that the call for parallel presenters has been made for the GPC Math Conference. Information is on the conference website at http://www.gpc.edu/~gpcmathc.

2. Alice Pierce announced that the AMATYC tests will be given at 2 p.m. on Thursday, November 3rd.

3. Mary Sue Hall stated that Math 1111 will undergo assessment this fall. A textbook search is also being conducted.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,
Andrea Hendricks