Mathematics/Engineering/Computer Science
 Discipline Committee Meeting Minutes
 Tuesday,  March 1, 2005


The Meeting was called to order at 1:35 p.m.

Old Business:

1. The February 11, 2005 minutes were approved as written.

2. Donna Brouillette reminded committees that if a new book or new edition is adopted, new teaching guides must be written. The new teaching guides should be sent to Alice Pierce to be posted on the web. Donna Brouillette also reminded committee chairs to check the Common Course Outlines on the web. Any corrections should be emailed to Donna. If no corrections are needed, email Donna stating that the document was reviewed.

3. Donna Brouillette thanked everyone for volunteering to serve on the committee for Program Review. Any faculty members interested in serving may contact the chairs of the subcommittees: Diane Wilson and Pat Zrolka for Facilities (Libraries and Labs), Robbie Williams for Curriculum and Advisement, and Kim Bennekin for Technology and Distance Learning.

New Business:

1. COMPASS Retest Policy: Two COMPASS Retest Policies were discussed. One required that a student have a minimum score of 32 in order to retake the COMPASS. The other policy would allow any student who failed the COMPASS to retake it once with no minimum score. Both policies included a stipulation requiring students to contact the department chair within 24 hours to arrange for a retest. Some faculty members expressed concern that the 24 hour time limit was...
not sufficient, since some students do not receive their scores immediately. The 24 hour period was changed to 3 business days. The results of the vote are as follows:

Minimum Score of 32 on the COMPASS to retest: 15 votes
No Minimum Score on the COMPASS to retest: 40 votes

The effective date for the policy is Summer 2005.

2. Discipline Policy Changes:
   a. The Executive Committee will have one representative from Decatur Campus and one representative from Rockdale. Currently, the Executive Committee has one member representing Decatur/Rockdale.

   b. The Executive Committee will establish a timeline for textbook searches based on deadlines established by the College.

   c. The Executive Committee will review policy at least once every three years.

Policy changes a, b, and c were approved unanimously.

   d. Textbook Selection: The committee discussed a proposal to require sequential courses (Learning Support, Computer Science, Calculus, and Engineering) to use one text and to require that more than one text be presented to the Discipline for voting. After a lengthy discussion on both issues, a vote was taken. The results of the vote are as follows:

      Sequence courses will be required to use one text – 32 votes
      Sequence courses may use multiple texts – 19 votes

      Course committees must submit more than one text – 37 votes
      Course committees may submit only one text – 13 votes

3. The Math/Computer Science/Engineering Discipline recommends that students who earn a 3, 4, or 5 on the College Board AP Statistics Exam be given credit for Math 1431.

4. The issue of Part-time pay was considered. The MCSC Executive committee will discuss this issue at the next meeting on April 22nd.

The meeting was adjourned at 2:50 p.m.