Math/Computer Science/Engineering
 Discipline Committee Meeting Minutes
 Monday, August 15, 2005

Members Present (From Sign-In Sheet):

Guests Present: Dr. Don Pearl, Dr. Debi Moon & Dr. Virginia Michelich

Introduction of New Faculty:
New faculty from each campus was introduced.

Old Business:
1. May 5, 2005 minutes were approved without change.

2. Math 0096 Proposal

The Math 0096 Common Course Outline was distributed via email. Since the CCO was distributed prior to the beginning of fall semester, most faculty did not have adequate time to review the document prior to this meeting. The discipline group was asked to review the document and make any suggestions or comments via email to the discipline group. A vote to accept this document will take place within each department at the end of the first week of classes.

3. Program Review

Debi Moon announced that a web site would be available by August 25th that will provide guidance to completion of our Program Review.
4. Committee List
The committee list was distributed. Notify Andrea Hendricks of any changes. The updated list is available on the discipline’s web site.

5. AP/CLEP/IB Credit – Dr. Betty Molloy asked the discipline group to review our current policies related to AP Credit, CLEP Credit, and IB Credit and to provide her with corrections or proposed changes.

AP Credit:
• The college implements our discipline’s policies on awarding credit for AP Calculus incorrectly. The policy, as stated on the MCSE web site, is

<table>
<thead>
<tr>
<th>Test</th>
<th>Score</th>
<th>Credit Granted For</th>
<th>Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calculus AB</td>
<td>3,4,5</td>
<td>Math 2431</td>
<td>Math 2432</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>Math 2431</td>
<td>Math 2432</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4,5</td>
<td>Math 2431, Math 2432</td>
<td>Math 2633</td>
</tr>
</tbody>
</table>

This correction will be sent to Dr. Betty Molloy.

• The AP Credit chart provided by Dr. Molloy did not include the credit granted for the College Board AP Statistics Exam. This correction will be sent to Dr. Molloy.

CLEP Credit:
The information provided by Dr. Molloy states that the college awards credit for Math 1101 with a score of 50 or higher on the College Mathematics CLEP exam and credit for Math 1111 with a score of 50 of higher on the College Algebra CLEP exam. These scores follow the recommended guidelines provide by the American Council on Education (ACE). The course committees and placement committee stated their intent to investigate these scores and exams further to determine if any changes are needed.

IB Credit:
Dr. Molloy asked our discipline to decide if we will give any IB credit. The University of GA doesn’t award any math credit for IB exams. The discipline agreed to investigate this further and to let Dr. Molloy know of any changes to current policy by November 1st.
New Business:

1. Charges for Committees
   - Charges will be available on discipline website after August 17th.
   - Each course committee should review their Common Course Outlines and the corresponding information on the discipline web site.
   - Some discussion concerning the location of the Teaching Guides and Common Course Outlines on the discipline web site took place. It was decided that the Teaching Guides should be made private and that the Common Course Outlines should remain public. Alice will make the necessary changes to the discipline’s web site.

2. Textbook Timeline
   Courses that need to review textbooks include Math 0096 (if course approved by Senate), Math 1111, Math 2641, Math 2420, CSCI 1301, CSCI 1302, ENGR 1011, and ENGR 1012.
   Strengths/Weaknesses are due by February 1st.
   Textbook Discussion Meeting will be held February 3rd.
   Voting will take place on February 14th, 15th, and 16th.

3. Discipline Coordination Timeline (from Betty Molloy)
   November 2005   Common course outline review to begin
   January 20, 2006 Coordinating deans send out reminder to Textbook Committee chair to review 05–06 textbook selection spreadsheets
   January 27, 2006 Meeting of Discipline Executive Committees, department chairs, and others involved in Program Review.
   March 1, 2006 Textbook Committee chair submits Textbook Spreadsheet to the coordinating dean
   April 3, 2006 Reviews and corrections to common course outlines due to discipline dean
   May 1, 2006 Program of Study Sheet / Advising Sheet Review due to Jacqueline Thornberry
Names of executive chairs for next academic year due to coordinating dean

June 2, 2006 Executive Summary due to coordinating dean

4. Meeting Dates
   Executive Committee Meeting – Friday, September 23rd
   Discipline Meeting – Tuesday, October 11th
   Executive Committee Meeting – Friday, January 20th
   Discipline Meeting – Tuesday, February 28th

5. Conference Dates – see web site

6. Other
   Members of the discipline who are serving on committees formed by President Watts were recognized.
   A reminder about the iLrn training was given. The training will be help on Thursday, Aug. 18th and Friday, Aug. 19th from 10 a.m. – 1:30 p.m. on Dunwoody and Clarkston campuses.