Mathematics/Engineering/Computer Science  
Discipline Committee Meeting Minutes  
Tuesday October 12, 2004

Members Present: (From Sign-In Sheet) Kim Bennett, Susan Keith, Ann Hardy, Carolyn Spillman, Mary Sue Hall, Emily Whaley, Said Bagherieh, Betty Benardo, Diane Wilson, Pat Zrolka, Mary Ellen Davis, Ming Her, K. Law, Sharon Keener, Gerri Pringle, Virginia Parks, Gloria Hitchcock, Jessica Craig, Iason Rusodimos, Robby Williams, Ashraful Chowdhury, Thomas Cooper, Kim Bennekin, John Weber, Nat Kumaresan, Karline Feller, Wilma Boulware, Larry Smith, Ray Collings, Anant Honkan, Calandra Davis, Larry Coty, Peggy Deierhoi, Mohammed Aslam, Barrett Walls, Behnaz Rouhani, Margie Lewkowicz, Ilene Grant, Beryle Boyd, Susan Nelson, Jean Millen, Andrea Hendricks, Alice Pierce, Albert Lu, Bob Koff, Larry Hardy, Amos Darrisaw, Rodney Hunter, Ginny Powell, Wendy Davidson, Laurn Jordan, Priscilla Dodds, Sandee House, Donna Brouillette, Ann Crowson (The sign-in sheet contained two names that were unreadable.)

Introduction of New Faculty:
New faculty from each campus were introduced.

Old Business:

1. May 5th 2004 minutes were approved without change.

2. Committee list was shown and verified.

New Business:

1. The textbook review rotation was shown. Math 2430 and 2030 should be added to the rotation for review in 2005-2006. Bundling of textbooks was discussed. Betty Malloy stated the college is not in favor of bundling. However, if the committee requests an item an ISBN of the adopted book can include additions. The textbook deadlines were reviewed. Strengths and weaknesses are due by January 21st. A discussion meeting will be held if necessary on February 4th. Voting will take place February 14th, 15th, and 16th. Ballots will be hand delivered to Donna Brouillette on Friday, February 18th.

2. Susan Nelson presented a proposal from the Math 1101 committee. The suggested and approved changes are shown in the attached documents. The catalog description of the course will not change but the EEOs and Entry Level Competencies will change and shown on the document. The amended changes passed unanimously. The proposal will go forward to the Senate.

3. The committee reports were as follows:

   a. Placement/Advisement – Needs to research credit to be given in math for International Baccalaureate tests
b. Math 97-98 – The committee is reviewing teaching guides and making new exams.

c. Math 1101 – See above item for changes

d. Math 1111 – The committee is planning assessment test for next year.

e. Math 1113 – The committee is continuing work on the textbook search. The committee asked and has been granted an extension to postpone assessment to next year.

f. Math 1433 – The committee is in the process of discussions with the business department regarding requirements of the course.

g. Math 2420 – The committee is working on a teaching guide for the new edition.

h. Math 2641 – The committee is looking for a new textbook.

i. Computer Science – All three courses have been assessed.

j. Engineering – The chair reported on the agreement reached with GA Tech regarding transferability of courses.

k. Math 2431-2432-2633 – The committee is conducting a textbook search. The committee is making recommendations for assessment and updating the credit by exam.

l. Math 2030 – The committee is working on a recruitment plan. There is a box of manipulatives available for instructors. The 2nd edition of the text should be used.

m. Math 1431 – The committee is conducting a textbook search.

o. Honors Task Force – The committee is reviewing appropriate courses. There is probably not enough demand for honors calculus but statistics is a possibility.

p. Math Conference – The conference dates are Feb 18th and 19th. Dr. Robert Panoff will be the speaker.

q. Student Activities – The committee discussed the AMATYC tests.

The next Executive Committee Meeting will be on January 21st 2005.
The next Discipline Committee Meeting will be on February 11th, 2005.