Minutes of the GPC Math Conference Committee

September 23, 2005 at 1:00 p.m. on the Dunwoody Campus.

Attended: Jessica Craig, Kouok Law, Albert Lu, Kim Bennekin, Behnaz Rouhani, Calandra Davis

Absent: Margie Lewkowicz (She was ill), Donna Brouillette

The committee members reported on the progress in their areas.

Jessica Craig noted that our Keynote Speaker will be Professor Robert Kimball.

Kouok Law reported on that conference call for presenters was mailed and distributed a few extra forms. Jessica Craig noted that the mailings were designed by the GPC Print Shop. The addresses were printed and attached by Franklin’s Printing. They also attached the tabs to the mailings. Kouok Law then delivered them to the GPC mailroom to be mailed. Kouok reported that preparations of the registration forms are progressing. These should be mailed soon.

Margie Lewkowicz was not able to attend the meeting. However, she sent information about all of her conference preparations to the meeting. She updated the list of workshop presenters.

Workshops: Friday, 2:15 - 3:45 pm, Workshop A:
Dr. Judy O'Neal - "Promoting Mathematical Thinking Via TI-84 Apps"

Friday, 4:15 - 5:45 pm, Workshop B:
Tom Banchoff - "Internet-Based Multivariable Calculus"

Saturday, 9:00 - 10:30 am, Workshop C:
Dr. Chris Harrow - "Project-oriented Precalculus and calculus"

Saturday, 10:50 am - 12:20 pm, Workshop D:
Dr. Fred Peskoff - "From Distress to Success: Math Anxiety Case Studies"

She also sent information about Serendipity Catering. Because we decided to have Serendipity Catering cater all of our meals, we noted that the cost of catering will be greater this year. However, we feel that the better food service will be worth the extra expense. It was suggested that we decrease the number scheduled for breakfast and see if Serendipity could also cater our smacks. I have since contacted them and they have agreed to do this. The total expense for all of this catering is:

Lunch and Snack on Friday: $1,967.65
Dinner: $2,147.38
Breakfast and Smack on Saturday: $993.60
It was also noted that at lunch, all of the sandwiches will be served with the condiments on the side.

The Budget for last year was also discussed. It was noted that with the increased cost of gas, we will probably need to pay more for travel expenses for our keynote speaker and our workshop presenters. This will also add to the expenses this year. Because, we have extra money in the conference account, it is believed that we can cover these extra expenses this year without increasing the fees charged to the conference attendees.

Albert Lu reported on the website that he has been working so hard on. He requested that Kouok send him the pdf file of the mailings so that he could use it on the website. Jessica Craig will send him info about the workshop presenters. Checkout the website: www.gpc.edu/~gpcmathc

Albert Lu also noted that when a participant registers for the conference, it would be helpful to have information on their workshops. It was decided that he would try to have this information added to the badge information. He also noted that he would need help when attaching the presenter ribbons to the badges. He will also need help at the registration desk. This is particularly true if the participants receive workshop information at the registration table.

Calandra suggested that we send conference info to AMATYC, for their newsletter. She will do this. Jessica Craig has already sent an article to be included in the GMATYC newsletter.

Kim Bennekin will request door prizes and food money from the book reps. Calandra Davis will request door prizes from the campus bookstores. Behnaz will send a small amount of money on small door prizes.

Behnaz suggested that we have badges that hang around the neck instead of those that pin on. Jessica Craig will look into this.

Meeting adjourned at 2:00 p.m.