1. **Attendance:** Present: Larry Hardy, Ming Her, Bob Koff (co-chair), Margie Lewkowicz (co-chair), Laura Lowrey, Gerri Pringle
   Absent: Mary Ellen Davis, Mary Sue Hall, Virginia Parks, Larry Powell

2. **Teaching Guide & Common Course Outline:** Each member was given a copy of the Teaching guide and common course outline to review. Any suggestions, comments, additions, deletions, or corrections should be sent to the co-chairs by September 30.

3. **Assessment Schedule:** An assessment instrument should be created for implementation for the fall 2007 semester.

4. **Liaison to Education Faculty:** Members of the Math 2030 committee shall serve as liaisons to education faculty within the social science department. The liaisons are:
   Clarkston: Mary Ellen Davis/Virginia Parks
   Decatur: Ming Her
   Dunwoody: Bob Koff/Margie Lewkowicz
   Lawrenceville: Larry Powell

5. **Recruiting Efforts:** Prior to registration, flyers announcing Math 2030 should be created and distributed to department chairs in math and social sciences, to Advising and Counseling, Math 1101 and 1111 students, Education 1603 and 2600 students, Psychology 2103 students, and bulletin boards throughout each campus. We will check with Virginia Parks about updating existing flyers. We should also publicize to the students the transferability of this course to GSU and UGA.

6. **Other:** The possibility of offering Math 2030 in the evening on each campus.
   A GPC Math Tournament for elementary schools, perhaps on a Saturday, in the area of each GPC campus, using Math 2030 students for planning and running each tournament.
   The question of a “C” or better prerequisite should be resolved.
   The question of a 3 year or 5 year assessment schedule should be resolved.