Math 2030 Minutes, 2/11/05

TO: Math 2030 Committee: Mary Ellen Davis, Mary Sue Hall, Bob Koff, Gerri Pringle, Carolyn Spillman, John Weber

FROM: Virginia Parks

DATE: 2/11/05

Packet of information (including current Teaching Guide and Common Course Outline) given to each committee member.

Manipulatives box given to a representative from each campus. The contents are:

1. Whole Number Operations Activity Module
2. Measuring Devices (2 sets cups & spoons, 6 measuring tapes)
   Container with beans for measuring.
3. Tangrams and Activity Guides (1 set for the overhead; 2 sets for students)
4. Fraction Circles and Activity Guides (1 set for the overhead; 2 sets for students)
5. Base Ten Blocks for the Overhead and Activity Guide

Since we have agreed to move to the 3rd edition of O'Daffer for the fall, we must review the CCO (I have done it and think it is fine) to confirm the new edition still covers the Expected Educational Results and revise the Teaching Guide. There are some reorganized chapters, so we must go back and select appropriate homework exercises and activities from the activity manual. After having taught this course now, I would encourage you to be selective about the number of homework exercises we list as required.

I have one copy of the 3rd edition of the textbook for each campus and am dividing up the Teaching Guide revisions as follows. The person responsible should give me an electronic copy of the revisions by 3/24/05. I would like to come together at the end of March to meet as a committee to review the charges of the committee and collect Teaching Guide revisions. How about meeting Thursday, March 24 at 3 PM at Clarkston? Please respond (by email) YEA or Nay (by 2/18/05) as to whether you can come on 3/24 and that you will complete the revision of the TG as indicated below. Each committee member should review the text of the TG and CCO and we will discuss any necessary updates to the documents other than the homework exercises.

Davis:  CHAPTERS 1 & 2
Hall:  CHAPTER 3
Koff:  CHAPTERS 4 & 5
Pringle:  CHAPTER 7
Spillman: CHAPTER 6
Weber:  CHAPTER 8
Parks:  CHAPTER 12
Below is a reminder of what the charges of the committee are and a report on activities that I am aware of. My comments follow *****.

Math 2030 Charges from the Executive Committee:
1. The committee should review the new teaching guides and make any improvements/corrections noted during their use. (Bob Koff and Mary Sue Hall)*****We’re doing this as a committee now since we are changed to 3rd ed.
2. Acquire more manipulatives for the course. Note: VP suggests applying for a GPC Mini Grant from the CTL for this purpose. (Virginia Parks, Mary Ellen Davis) *****I will distribute these on 2/11.
3. Investigate the possibility of incorporating a service learning component to the course. (Carolyn Spillman and Gerri Pringle)*****Carolyn Spillman is accompanying some Math 2030 students from Clarkston to Math Game night at Marbut Elementary. Anything going on at any other campuses?
4. Determine if the course can be taught as a hybrid or online course. (Mary Ellen Davis, Mary Sue Hall, Virginia Parks)*****No recommendation to move in this direction at this time.
5. Develop liaison role to Education faculty. (John Weber, Virginia Parks)*****At Clarkston, I have asked Education instructors to give out the "recruiting" flyers to their classes and they have done that. Anything going on anywhere else?
Charge added by VP:
6. Develop a recruitment plan for Math 2030. (Virginia Parks)*****I have sent the dept chairs at each campus a flyer to post and distribute during Phase I of registration.

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