Specific Committee Charges for 2003-2004:

1. Analyze the assessment data when it comes back from IRP.
   We did not receive any data.

2. Compare our CCO with the Regents System Guidelines for College Algebra.
   Even with the changes to the course, our CCO falls within the Regents System
   Guidelines. I would estimate that 10% of the course will be spent on Review,
   70% of the course on Uniform Requirements, and 20% on Additional Topics.

3. Consider the recommendations of the Exploratory Committee, and adapt the TG and
   CCO as necessary.
   The committee voted to accept the Exploratory Committee’s recommendation to
   move systems of nonlinear equations, Gaussian Elimination with matrices, and
   graphing shifted parabolas and circles to math 1111.

   The new Common Course Outline was presented to the discipline and passed.
   The CCO then went before the Faculty Senate and was approved. The content
   change will be implemented Fall 2004.

   The committee agreed to adopt the Exploratory Committee’s Standards with
   some minor modifications/clarifications which were also sent to the 1113
   committee. The Standards will be included in the new teaching guide.

4. Refine the teaching guide for each text as necessary; specifically considering the
   suggestions for revisions to the CCO given in last year’s year-end report.
   The committee discussed the suggestions in last year’s year-end report and
   clarified the wording of the CCO prior to submitting it to the Senate. The
   homework problems in the teaching guide will be revised to reflect the new
   standards. The committee decided to include in the teaching guide that solving
   polynomial and rational equations algebraically is recommended, but not required
   by the CCO or standards.

Next year’s charges:

Monitor the effects of the changes in the course and continue to coordinate with the
Math 1113 Committee.

Consider chasing down the assessment data so we can write a report. I’m told that the
LS Committee did that and was able to get results. This should be completed in the Fall.

Write an assessment instrument that will be used in the 2005-2006 year. This should be
completed in the spring and distributed to the various campuses, so that it could be
administered the next fall.