Minutes for the April 7, 2006 Meeting on Clarkston Campus.

The Calculus Committee met on April 7, 2006 at 1:00 PM in CH-1120.

Members present: Jessica Craig (Chair), Kouok Law (Co-Chair), Amir Barzegar, Alice Pierce, Enefiok Umana, Barrett Walls, Robby Williams.

Members absent: Larry Hardy, Susan Nelson

The meeting was called to order at 1:00 PM.

- The minutes of the meeting of 3/3/2006 that have been sent by email and distributed to the committee members were approved.

- The grading rubrics of the CBE were discussed and finalized. Jessica Craig will provide the final form of both the CBE and the CBE grading rubrics to the committee members.

- The timeline and procedures for the Calculus sequence assessment were discussed. It was suggested to run the assessment in two years: the first for Calculus I, during the Fall semester, and a second year for both Calculus II and Calculus III, during either the Fall or Spring. It was mentioned that Projects could be considered in assessments in Calculus III.

- The committee went through each problem that has been proposed for the Calculus I Assessment instruments. Ten multiple choice problems were selected for an assessment of 1 hour (half of a final examination time). Kouong will put them in final form.

- The Teaching Guide for the Calc-III TG that has been distributed by email was accepted without changes.

- This is the last meeting of the committee for the year. Any further business must be conducted through email discussion.

- The meeting was adjourned at 2:50 PM.

Respectfully submitted,

Jessica Craig
Kouok Law

Co-Chairs