PROCEDURE:

A. Storage of personal medications
   a. Storage of student and employee medications is the responsibility of the person to whom the medication is dispensed.
   b. The staff of the GPC student health center will not store any medication that is not part of the center’s formulary.

B. Administration of personal medications
   a. Only medications in the center’s formulary will be administered by licensed health center personnel.
   b. Student and employees are responsible for the administration of all medications dispensed outside of the GPC student health center.
   c. Students and employees must provide their own administration equipment needed for administration of medications prescribed or taken that are not prescribed or administered by licensed staff of the GPC student health center.

Review Dates: 1/2012