MINUTES
Georgia Perimeter College QEP Committee Meeting
January 30, 2012
3:00 – 4:30 pm CN-2230

PRESENT

Pamela Moolenaar-Wirsiy, Coletta Carter, Keith Cobbs, Collins Foster, Andrea Hendricks, Tracie Justus, Pamela Leggett-Robinson, Lee McKinley, Melora Mirza, Janet Shanteau, Adam Stone, Luise Strange De Soria, Patricia Gregg, and Peggy Davis

CALL TO ORDER

Pamela Moolenaar-Wirsiy, Chair of the QEP Committee, called the meeting to order at 3:04 p.m.

APPROVAL OF MINUTES

Lee McKinley moved to accept the minutes of November 15, 2011, as presented. Tracie Justus seconded the motion. The motion was called and unanimously passed.

REVIEW OF RESULTS FROM THE QEP STUDENT LOGO CONTEST

Over 30 GPC students submitted their work for review by the QEP Committee, and two students’ submissions were selected. Each student winner received a bookstore voucher in December of 2011. They were:

- Erin Chan, 1st Place, recipient of a $100.00 voucher
- Eugene Kim, 2nd Place, recipient of a $50.00 voucher.

Pamela Moolenaar-Wirsiy worked with the Marketing and Public Relations Office’s graphic artists to refine the work to the college’s look and feel. She shared the final work with the Committee. The logo was well received by all.

DEVELOPMENT OF QEP GOALS AND PLANNING SESSION

Patricia Gregg, Associate Director, Planning & Assessment and Acting Director of the Office of Institutional Research and Planning, facilitated this portion of the meeting, which began with sharing of the following documents and led a very in-depth discussion:

- S.M.A.R.T. Objectives for Students
- Fall 2010 Students By Majors
- High Fail Rate Courses FY09 – FY11

She presented from each document and stated that the Committee is shifting to a focus mode as it looks at what GPC wants students to be able to do at the end of the process. Objectives will need to be time-lined and clarified regarding where GPC plans to be five years from now. It is important that we are assessing matters relevant to the goal we are seeking to achieve--Engagement Drives GPC Education.
Much discussion continued as the QEP Committee reviewed the documents to determine which disciplines would be good focus areas. Keith Cobbs shared that the Learning Support Program created and shared a PowerPoint Presentation identifying the BOR Policy requirements for the COMPASS or CPE tests or various exemption criteria that will be effective fall of 2012. These changes will drastically affect our students and admission. The Committee asked Keith to share the presentation. He stated he would email the document to the QEP Office for distribution. Patricia Gregg, then, shared information about specific surveys that would be helpful to the QEP Committee. She presented excerpts of findings from the CCSSE information that can be used for targets and assessment. Patricia will email the document to the QEP Office for distribution.

Debi Moon prepared and electronically shared a draft for The QEP EDGE Sample Outcomes – EDGE In Class Intervention Outcomes form – with Committee members.

Pamela Moolenaar-Wirsiy shared information she gathered from students during their leadership meeting in December 2011. She stated that two goals emerged from that meeting:

1. Developing independency and responsibility and
2. Being culturally and environmentally aware.

Much discussion followed, and many stated that the vast majority of GPC’s student population is not involved in any extracurricular activities.

The QEP Steering Committee suggested focusing on the following disciplines:

1. History,
2. Chemistry, and

Pamela Moolenaar-Wirsiy said she would work with the discipline deans and department chairs to develop some draft outcomes over the next month, meet with appropriate individuals to further refine information, and look to re-invite Dr. Ed Rugg to return to work with the QEP Committee. Pamela will contact Joe Cannon, Social Science, for faculty selection. Discussion continued regarding methodology for comparison between the QEP driven and non-QEP driven courses.

NEXT MEETINGS

Friday, February 17, 2012, 10:00 AM, Dunwoody campus, NB-1602
(The QEP Steering Committee was canceled, and Pamela Moolenaar-Wirsiy met with the QEP History Focus Group.)

Tuesday, March 20, 2012, WIMBA Meeting, 3:00 PM

ADJOURNMENT

The meeting adjourned at 4:45 PM

Respectfully submitted, Peggy Curney Davis, Recording Secretary