MEMBERS PRESENT: Anthony Tricoli, Ron Carruth, Jeff Tarnowski, Julius Whitaker, Alan Jackson

GUESTS PRESENT: Lisa Fowler, Keith Cobbs, Patrice Masterson

I. CALL TO ORDER

Dr. Anthony Tricoli called the meeting to order.

II. APPROVAL OF MEETING MINUTES

The July 6, 2010 meeting minutes were approved electronically on July 19, 2010.

III. STATUS OF ACTION ITEMS FROM JULY 6, 2010 MEETING

No outstanding Actions Items from July 6, 2010 meeting.

IV. DISCUSSION ITEMS

(In Dr. June’s absence, Lisa Fowler and Keith Cobbs presented Discussion Items and Area Updates)

Smoking Policy Draft – Keith Cobbs

- A proposed smoking policy created by the Designated Smoking Area Committee, comprised largely of GPC student leaders, was reviewed with the team
- The proposal prohibits smoking in GPC buildings, including classes held at off-campus locations; smoking would be allowed in designated smoking areas on each campus
- Sanctions have been suggested for first time and repeat violations of the policy
- With potential enforcement issues, the Committee is to speak with the Chief on the type of policy his team can best enforce
- The Committee will do further research by studying smoking policies and implementation at other institutions of higher education
Enrollment – Lisa Fowler

- A record 15,266 new applications for Fall admission have been received as of today, with new applications continuing to come in
- To date 9,209 returning students have registered for Fall and 1,530 new students have already signed up for orientation
- 12 temporary admissions specialists have been hired to review transcripts and build college catalogs for easier evaluation of transfer credit

Staff Senate Bylaws – Patrice Masterson

- The Staff Senate Bylaws were proposed to the Executive Team
- The Staff Senate’s mission is “to facilitate the exchange of information between staff members and GPC administration, to provide a voice for staff ideas and concerns, and to further develop the GPC staff in alignment with the GPC Strategic Plan”
- The different sections of the bylaws were reviewed, including powers and jurisdiction, membership, officers, meetings, committees, and bylaw amendments
- The team will take time to review the bylaws before approval

FY2011/12 Budget Reductions – Ron Carruth

- With the economy continuing to struggle, additional reductions for FY2011 are anticipated
- Enrollment is a major factor as state appropriations decrease and tuition increases
- The FY2011 budget reduction plan consists of a possible 6%, 9%, or 12% reduction; the College will need to identify where these reductions can be taken

Winter Holidays for 2010 – Ron Carruth

- For potential utility savings, an extended winter holiday was proposed that would mandate forced vacation days from employees to keep the college closed a full 2 weeks; the team decided to not go forth with the proposal

V. AREA UPDATES

Academic Affairs

- Interim replacements will need to be found with the upcoming departure of Dr. Margaret Venable, Assistant Vice President for Early Colleges and Academic Initiatives, and Dr. Carol Wilkerson, Dean of ESL and Foreign Languages
Institutional Advancement

- The Alumni Board will be adding 13 new members this year
- A dinner will be held August 25 for new Alumni Board members to meet the President and Vice Presidents
- 30 attended an alumni event with the GPC Jazz ensemble on July 19
- GPC Night at Turner Field will be held September 1
- A proposal was submitted yesterday for a $50,000 grant for STEM to a local corporation
- With the assistance of OIRP, the alumni database has increased the amount of information available and will help greatly in identifying major gift prospects
- Through the Global Corporate College, GPC has been awarded a contract with the TSA to provide customer service training for Atlanta TSO employees; the first course will begin this Fall

Student Affairs

- The Enrollment Management software will go live at the end of November
- The software will allow more streamlined communication with potential and current students that need to be sent targeted messages

VI. ANNOUNCEMENTS / OTHER

VII. MEETING ADJOURNED / NEXT MEETING DATE

Meeting adjourned at 11:50 a.m.

Next meeting will be August 3, 2010