MINUTES OF MEETING
Academic Affairs Policy Council
Tuesday 4/20/10 / 3:00 p.m.
JCLRC 4190 - Clarkston Campus

Dr. Virginia Michelich,
Vice President for Academic Affairs presiding

MEMBERS PRESENT:
Andrea DiBenardo, Risa Handman, Todd Hendricks, Deb Homer, Bonita King, Erin Morrey, Tina Philpot, Evelyn Ting

MEMBERS NOT PRESENT:
Elaine Bryan, Lee Jones, Vincent June, John Redmond, Doug Ruch, Carol Wilkerson, Emily Whaley

Non-members present:
Jonathan Lochamy

I Call to Order

Dr. Michelich called the meeting to order at 3:10 p.m.

II Opening remarks

The Council was newly re-formed and so Dr. Michelich had persons introduce themselves. By way of explaining the role of the AAPC, Dr. Michelich said it is the review body for academic policies, for example, in cases where something is not working or a new policy needs to be made. The AAPC works closely with the Faculty Senate and that is why the chair of the Senate sits on the AAPC. Anything that the AAPC does goes to the Senate for review and feedback before a recommendation is made to the President’s Advisory Board.

Prior to this new membership structure, the Council had a lot of administrators and one faculty representative from each campus. The faculty expressed a desire for more representation and so there are now as many faculty representatives as there are other representatives. There is now one Academic Dean instead of seven, a Dean of Student Services, a representative from Financial Affairs and the College Registrar. The non-academic persons represent areas of the college that will be affected by the policies that the AAPC recommend and so they help the Council to understand the impact of those policies. It is very important that members share what happens at the AAPC meetings in their areas so that other persons can have their input on the discussions that take place.
III Approval of Minutes

The minutes were approved as presented.

IV Old Business

Text Selection policy

At the last meeting there was a discussion of whether an e-book version of any of the three chosen texts could also be a choice. It was recommended that a textbook and an e-book version be included concurrently as one of the three choices for texts. What this means is that there will be three lines for choices and each line will have the print version and the e-book version of a text selected by the committee.

Faculty Senate Chair, Todd Hendricks, said the Senate was okay with the recommendation. The policy is to go forward to the President’s Advisory Board.

Academic Expulsion policy

Instead of saying that a registration hold would be triggered by three incidents of violation, new wording was introduced as follows: “When an expulsion panel is convened for violations of academic honesty or disruptive behavior, the student will have a hold placed on his/her registration”. This takes care of egregious cases where one incident is enough to cause a hold on registration and the convening of an expulsion panel.

Todd Hendricks said that since that was the only change that was made, the policy did not need to go back to the Senate as the details went to them already. Dr. Michelich said that the Disruptive Behavior and Academic Honesty policies had gone on to the other policy councils for their review. The Academic Expulsion policy was now ready to go to Dr. Jensen for routing to the other councils as well.

V New Business

Study Abroad Pay policy

This policy had been reviewed by the Academic Policy Review Task Force and was presented by Dr. Lochamy. The discussion focused on (i) the eligibility of someone who performed the dual role of program developer and site leader for two separate $1,100 supplements, and (ii) the source of funding for study abroad programs. The old policy stated that both supplements should be paid but Dr. Lochamy gleaned through discussion with Debra Denzer that it was not being done. The decision was upheld that both supplements should be paid to someone who carried out both functions as they were separate jobs.
The problem regarding the source of funding for study abroad programs was that whenever there were not enough students to generate enough money to make the trip viable, efforts were made to secure additional funds from other GPC budget sources, such as Department Chairs, Deans and the Center for Teaching and Learning. Dr. Michelich pointed out that since different persons had different influences on budget decisions, this could lead to inconsistencies. She added that it was important that we stick to what we decide, that if study abroad is to be subsidized then it needs to come forward at budget time. The following decision was taken: “Funds for study abroad programs are generated from within the study abroad programs and may not come from other GPC sources”

Dr. Lochamy is to make the changes that were discussed and send it out to everyone. If it is okay, then Sandra Scott is to send it to Dr. Jensen.

VI Adjournment

The meeting adjourned at 4:50 pm.