I. Call to Order

II. Roll Call 3:23

III. Approval of Minutes - Accepted with corrections noted.

IV. Faculty Senate Reports
   • Senate Chair
     √ First reading of any new bills needs to be completed by March, so we can vote in April.
     √ Faculty Senate Chair elections coming up: nominations due in Feb 17 with the election on March 23.
     √ Campuses should have their senatorial elections in April.
     √ AAPC is discussing Faculty Credentials, notably LS Reading.
     √ Continue to review and comment upon the Faculty survey
     √ We have a new policy on copyright and on intellectual property. If anyone needs clarification about your rights on this matter, please contact Debbie Moon.
     √ Deans’ proposal of attendance policy is being reconsidered.
   
   • Campus Chairs
     Clarkston  Mary Carol Hollingsworth: Journalism and Forensic Science were discussed.
     Decatur  Ulrike Lahaise: Nothing to report
     Dunwoody  Jim Engstrom: Discussed the attendance policy and the Jazz history Bill for area C
     Lawrenceville  John Stanford: Nothing to report

V. Unfinished Business  All motions presented passed
   • 01-21-17, Geography Honors course (Jim Engstrom)
   • 01-23-01, Biology changes (Andy Penniman)
   • 01-23-04, Acct 2101 (Withdrawn)
   • 01-23-07, Math 1111 changes (Ray Collings)
   • 01-23-08, Math 1113 changes (Ray Collings)
   • 01-23-09, Discrete Math changes (Larry Powell)

VI. New Business
   • Faculty Discussion Issues
     o Letter to President regarding teaching load
     Review the letter See if it sounds reasonable, fair, and offers a balance. Note any changes by email to Alan.
- Office hours: fairness and appropriateness in creating a policy statement to redefine.

VII. Special Guests
   - Debra Moon, CTL and Distance Learning – Debra gave us an overview of some of the opportunities for faculty available through the CTL. The CTL is here to serve the needs of the faculty of GPC through offering awards, resources, travel grants, and the development of programs such as hybrid and telecommuting.

VIII. Announcements
   - Senate Chair nominations due by next meeting
   - Next meeting is February 17
     Define office hours and draft a policy

IX. Adjournment (5:21)