Step 1: Understanding Student Email

Webmail is designed to look and act just like Microsoft Outlook. Since GPC Webmail interface is a Microsoft product, to get the proper functionality you'll need to use Microsoft Internet Explorer. GPC Webmail will work with other browsers such as Firefox although you might not have all of the functionality of Internet Explorer. While GPC Webmail looks and acts like Microsoft Outlook, not all features of Outlook will be available.

The look and feel of the page will be similar to Windows Live Hotmail page. To access this page you can type in https://webmail.gpc.edu.

To retrieve your GPC email address and set your password, please visit www.gpc.edu/getmylogin.

Step 2: How to Login to Webmail

1. Open Internet Explorer
2. In the address bar, enter https://webmail.gpc.edu.
3. Click on the “Student Webmail System” link.
4. To log in, type in your full GPC email address (Example: username@student.gpc.edu) as the “Windows Live ID” and then enter in your password.
Step 3: 1st Time Login to Microsoft Windows Live.

1. Once you have logged into Windows Live for the first time, you may be prompted to verify your birth year and country/region.

2. After you do that, it will bring up your account overview.

3. Click on the “Mail” link located at the top of the page.

4. On the next page, make sure and set up the correct time zone. Once done, hit “OK”.

5. You will now be entering your Webmail.