

## **Statement on Intercampus Library Committees and Functions**

(Revised) September 2007

The libraries of Georgia Perimeter College engage in cooperative activities supported through intercampus committees. Committees are open to all librarians and support staff, who may from time to time be assigned to them, or who have a strong interest. Four of the library committees are standing committees which are expected to meet no less than every semester. Three of the committees are chaired on a rotating basis according to the established pattern of Clarkston/Dunwoody/Decatur-Newton-Technical Services. Rotations change July 1st of each year.

### Reference [Rotated, *Dunwoody in 2007-2008*]

Provides a forum for discussion of common reference resources, such as electronic resources which are recommended to the LRC Directors for purchase or discontinuance. Considers modifications in OPAC display, improvements in the Libraries' web sites such as Internet links, and similar topics related to users' ability to retrieve information and literature.

### Circulation [Rotated, *Decatur in 2007-2008*]

Provides a forum for circulation issues, including loan periods, fines, intercampus and ILL transactions, GIL Express, Banner holds, and other matters relating to student & faculty access to books and other materials. May agree on adjustments to procedures and policies, subject to review by the LRC Directors. This Committee may be chaired by a support staff member.

### Instruction & Distance Education [Rotated, *Clarkston in 2007-2008*]

Provides a forum for discussion of library instruction and topics related to information literacy. May recommend the dissemination of information useful to library users, through means such as printed or online guides to library services. This group might play a role in the coordination of sessions aimed at GPC classroom faculty to improve their ability to integrate library resources in their instruction. As the provision of services to distance learners is of increasing concern, this group also provides a forum for discussion on how to best integrate online library instruction with CTL or other College units.

### Website [Fixed, *Systems Librarian*]

This committee oversees the development and updating of the Libraries' web presence. This group supervises revision of the main library webpage as needed from time to time, and might advise the College on the appropriate linkage of library services from the College website.

Other Intercampus Library Committees will be formed on an *ad hoc* basis to deal with issues as they arise. Some examples, from past experience, include the continuations meeting, normally an annual event; the committee on serials; the staff development committee; and the faculty evaluation committee which is presently adapting the faculty evaluation instrument for use by librarians.