

## A GPC Employee Caught .... Doing Something Right!

I caught the following employee providing exceptional customer service.

### Caught Employee Information:

Employee Name: \_\_\_\_\_

Campus: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_@gpc.edu Phone: \_\_\_\_\_

### Employee's Supervisor Information (if known)

Supervisor Name: \_\_\_\_\_

Email: \_\_\_\_\_@gpc.edu Phone: \_\_\_\_\_

**Describe the incident below.** How did the employee provide exceptional customer service? How did the employee model GPC's customer service attributes of helpful, courteous, accessible, responsive, and knowledgeable? Please be as detailed as possible.

Caught by: \_\_\_\_\_ Date: \_\_\_\_\_

Are you a:    GPC Employee?                      GPC Student?                      GPC Visitor?

Email: \_\_\_\_\_@gpc.edu Phone: \_\_\_\_\_

**Thanks for "catching" and reporting this GPC employee.**

*The difference between extraordinary and ordinary is that little "extra."*