DeKalb College Alumni Association, Inc.
Board of Directors Meeting
Jim Cherry Learning Resources Center, Room 4180
Wednesday, March 4, 1998

Members Present: Terrence Rosario, Robbie Hamrick, Jim Hawks, Don Larson,
Derrick Shelton, and Anna May Castricone, Ex-officio, Jackie McMorris,
Ex-officio
Members Absent: Thomas Brown, Jr., Melody Harrison, and Robert Speer, Jr.

President Terry Rosario called the meeting to order at 6:45 p.m.

Minutes
The minutes of the last meeting were read with the following corrections duly noted and reflected
on Attachment 1:
Page 2, paragraph 5: Anna May Castricone's retirement date is June 30, 1998.
Page 2, paragraph 6: April 1, 1997 should be changed to: April 1, 1998.
On a motion by Terry Rosario, seconded by Don Larson, the minutes were approved as corrected.

Treasurer's Report
The Financial report was given by Derrick Shelton, treasurer. For the period ending February 28,
1998, year-to-date income was $1,651.18; and the Investment Account balance was $5,477.01. On
a motion by Rosario, seconded by Jim Hawks, the financial report was approved as read.

Committee Reports
Don Larson gave the Nominating Committee report. Don informed the Board that the committee
discussed removing from the Board, those members who have not attended regular monthly
meetings during this past fiscal year. Also, that the Board should consider meeting every other
month during the next fiscal year. After discussion of this matter, the group agreed to discuss the
number of Board meetings to be held during the next fiscal year at the June 1998 meeting. Don also
asked the Board to provide the names of persons who would be willing to be nominated as Board
members.

Don asked how many nominees were to be submitted to the Board. After much discussion, the
group agreed to have at least four nominees for Board positions; first, to fill the two existing
vacancies, and secondly, to increase the number of Board members. Don also suggested that
prospective board members should serve on a committee first to determine what level of
participation they could give to the alumni association efforts.

Anna May Castricone gave the report for the Awards Committee. She informed the Board that the
Outstanding Alumni and Outstanding Faculty Member posters were ready to be printed. The
posters will be placed on all campuses. Anna May stated that all faculty and staff will be sent an E-
Mail and an article will appear in the Collegian student newspaper. Outstanding Faculty and
Outstanding Alumni nominees and criteria are to be submitted to the Board in May for approval.
Awards will be presented to the honorees at the June 1998 graduation ceremonies.
Graduation:
Anna May Castricone informed the group about the Alumni Board's participation at the June 1998 graduation. She advised that Jackie McMorris and Bridget Sullivan would coordinate this year's graduation activities. The Board will participate as follows:

1. Alumni table will be set up in the front foyer. As people come in, the alumni can fill out information forms and receive their membership cards at that time.
2. Alumni table with information forms and membership cards will also be set up in the graduates' dressing areas.
3. Committee members will assist the graduates with caps and gowns.
4. Deanna Bredwell will give the Outstanding Faculty/Student awards.
5. Terry Rosario will conduct the induction ceremony.
6. The Alumni Association will appear as a sponsor on the graduation program.

Scholarship Fund Raising
Terry asked if there were any activities that the Board could co-sponsor to help raise scholarship funds. Jackie McMorris suggested selling tickets to plays and each member be held responsible for selling a number of tickets. Anna May suggested a phonathon.

In connection with a phonathon, Terry suggested using a slogan about the college's name change such as: "Give something to the College you used to know, or College formerly known as..." Don added that the phone call should be followed up by mailing the donor a pledge card to acknowledge the gift. Jackie pointed out that a phonathon required a location with enough phones, enough space for tables and students, and people with expertise to answer questions for the fundraiser.

Derrick Shelton commented he would like the board to do fundraising projects as a group rather than making efforts to set up committees. The group agreed that this was a good idea and Terry asked the Board to submit a list of ideas for this purpose. The group consented to call and provide those ideas to the Alumni Affairs office.

Calendar
The Board reviewed the calendar for the remainder of this fiscal year. The activities highlighted were: all alumni members will be invited to the May 6 Annual Meeting, the names of the nominees from the Awards Committee will be presented at the meeting, and at that time the members will elect nominees to the Board.

The meeting adjourned at 7:45 p.m. The next meeting will be held, Wednesday, April 1, 1998, at 6:30 p.m., Room 4180, Jim Cherry Learning Resources Center, Clarkston Campus.

Respectfully submitted:

Carolyn M. Hill
March 12, 1998

Attachment
Old Business:
The Board discussed their upcoming role at the graduation ceremony. Terry asked what action the Board needed to take to be a sponsor and acknowledged on the June 1998 graduation program. Anna May will advise Dr. Myrtle Dorsey, vice president for student affairs of the Board's willingness to be involved in the reception as well as other activities previously committed to.

Anna May presented a proposal for awarding alumni scholarships to the group. Don Larson asked if the listing of the alumni scholarship would be permitted since it will be offered only once a year. Don asked what process would be used to determine which students are considered for the alumni scholarships. Deanna Bredwell stated that the students will complete a form and then be interviewed by the Scholarship Committee who will advise the board of their decision and submit supporting criteria.

On a motion by Jim Hawks, and seconded by Don Larson, the Alumni Scholarship application requirements proposal was approved.

Calendar items:
The Awards committee will meet this month. In March, the call for nominations of outstanding alumni and outstanding faculty will be announced. In April, the slate of nominations of new Board members will be sent to all members and board elections will be held on May 6th. If a quorum is not present, the board may vote by proxy. Officers will be elected in June. Terry thanked Dr. Dorsey for again providing dinner for the Board and guests.

Anna May Castricone announced her retirement at the end of the 1997-98 fiscal year, June 30, 1998.

The next meeting will be held Wednesday, April 1, 1998, at 6:30 p.m., Room 4180, Jim Cherry Learning Resources Center, Clarkston Campus. The meeting adjourned at 7:50 p.m.

Respectfully submitted:

[Signature]
Carolyn M. Hill
March 12, 1998