DeKalb Community College Alumni Association  
Executive Board Meeting  
June 21, 1984  
Minutes

Members present:  
David Lewis, President  
Robbie Lewis, Vice President  
Julia Godwin, Secretary  
Theresa Hall, North Campus Representative  
Bill Bridges, Technical Campus Representative  
Lynn Eddy, Executive Secretary

The meeting was opened at 7:40 p.m. by David Lewis.

Nan Deegan, DeKalb alumnus and attorney at law, was present as a guest of the board to discuss completion of the proceedings of incorporation and obtaining tax exempt status. After submitting a copy of the Articles of Incorporation for the association's files, she informed the board that the final stages have been reached for obtaining tax exempt status. A corporate book and seal must be purchased, costing $39.50. The registered agent must be changed, at a cost of $5.00, since Mr. Godwin will be retiring as of July 1. This person will be designated by the College as either Dr. Martha Nesbitt or Dr. Bill Crews. The association will also be charged the sum of $60.00 in legal fees for the annual filing of the corporation with the Secretary of State. It was noted by Nan that the corporate book could either be kept at the College or in her law office. This will be decided at a later date.

The board was reminded by Nan that the by-laws specify that the Treasurer and the Executive Secretary be responsible for signing checks for the association, and that the President must sign all official documents. Signature cards from First Atlanta will have to be updated to include the Executive Secretary. Julian Wade, Treasurer, will be notified by the Executive Secretary.

The subject of solicitation for donations to the Alumni Fund was discussed. It was decided that an initial solicitation for donations would go out in the Summer issue of the Alumni News. Also, the possibility of granting certain privileges to those contributing a minimum of $30.00 annually will be pursued by the Executive Secretary. Verbal discussion with appropriate department heads (library, student activities, physical education, etc.) will follow with a proposal to Dr. Nesbitt for presentation to the Cabinet for approval.

Bill Bridges added that it might be possible for I.D. cards for use in conjunction with these privileges to be printed from the Alumni data base via laser printer, and then mailed to those making the minimum contributions.

A motion was made and passed to begin procedures to amend the by-laws as follows:

Article VII - Meetings  
Section I. Association  
"The meeting of the Association shall be held annually at the Spring Quarter meeting of the Executive Board."

Article VIII - Elections  
Section I. Association  
"The officers of the Association and members of the Executive Board shall be elected annually by members of the Association by mail-in ballot included in the winter issue of the Alumni News or by separate mailing."
Article VIII - Elections
Section 2. Nominations

"Nominations for officers of the Association and members of the Executive Board shall be accepted in writing by the Nominations, Elections and By-Laws Committee prior to January 1 of the election year.

After receiving the mailed-in nominations, the committee shall complete a slate of officers - a minimum of one nominee per office. The slate of the Nominating Committee shall be announced in the winter issue of the alumni publication or by separate mailing during the winter quarter with mail-back ballots for voting and write-in candidates.

The Nominations, Elections and By-Laws Committee shall supervise the preparation and distribution of ballots. Appropriate precautions shall be taken to see that all voting members are given an opportunity to vote and that the secrecy of ballots is preserved.

The Committee shall receive, preserve, and at the appointed time, file the results with the Executive Secretary of the Association. The candidate receiving a plurality of the votes shall be declared elected."

These proposed amendments will be printed in an Alumni News issue at least 30 days prior to the annual meeting.

An idea of a reunion for particular campus groups, such as Nursing, DP, and Surgical Tech was discussed. Bill felt that an opportunity for current students to meet with former students would be a success. This could be in conjunction with Alumni Day, with some additional entertainment such as a late afternoon concert with simple food. It was decided that the Executive Secretary would, within the next 30 days, get a verbal indication of the feeling of department heads and club sponsors regarding such an event and contact David with the results. This would possibly follow with a mailout to these departments.

Discussion turned to publicity. Bill pointed out several ways to publicize the association and its events:

1. Have an announcement printed on the back of the quarterly grade mailers to current students. This could possibly be done two weeks prior to grade run, at second-side printing charges only (a fraction of one cent per mailer).

2. Have an announcement printed on the back of the current student ID/invoice when printed at the manufacturer.

3. Have Alumni Association listed in 1985-86 catalog.

4. Volunteer information as filler to Ann Knight for the DeKalb College newsletter which is mailed to approximately 100,000 people.

Another meeting of the board will be scheduled early in Fall Quarter.

Respectfully submitted,

Lynn Eddy
Executive Secretary